

Step by Step Guide

How to Create Your Personal Fundraising Page

Register

Step 1) Go to <http://www.barkintheparkvero.org> and click on Register now!

Step 2) Fill out the registration information

Step 3) Choose a role (see below):

Individual: Fundraise on your own (to receive a Bark in the Park t-shirt and dog bandana you must raise \$100.)

Create a Team: Maximize your fundraising by forming a "Pack" with 2 or more people! Invite family, friends and co-workers to help raise funds for the Humane Society of Vero Beach & Indian River County.
(to become an official pack and receive Bark in the Park goodies the pack must raise \$1,000.
Individual pack members must raise a minimum of \$100 to receive a Bark in the Park t-shirt and dog bandana.)

Join a Team: Looking to join a team? Type in the name of the team you want to join.

Registration Options and Details

Details Review Billing Thank you

Choose a participant role by clicking on one of the following options. [Cancel registration](#)

☒ Individual

☒ Create A Team 

☐ Join A Team

Step 4) Continue to fill out registration information and set your goals!

Team information

* Team name

* Team fundraising goal

2000

Fundraising Goal

* Personal Fundraising Goal

1000

*denotes required information


Step 5) Review and confirm your registration details and click Complete Registration!
Congratulations you are now registered for the Bark in the Park! You'll notice your dashboard that will help you navigate setting up your personal/team page(s).

Personalize your fundraising page

You are now ready to personalize your fundraising page!

- Step 6) Edit your personal page:**
Click Change Message. Personalize your page!
- Edit your team "Pack" page:**
Click edit your team page. Personalize your team page!

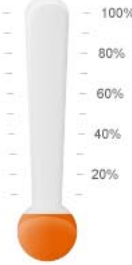
[Dashboard](#)
[Edit Personal Page](#)
[Send Emails](#)
[My Donations](#)
[Team Fundraising](#)
[Resources](#)
[Manage Account](#)



Steve Smith
[Edit Personal Page](#)
[Edit Team Page](#)

Steve Smith

Goal: \$250.00
 Achieved: \$0.00
 Donors: 0.00% of goal achieved
[Make a gift](#)



Dashboard

Personal page URL: <https://secure.qgiv.com/hobnob/account/15090>
 Team page URL: <https://secure.qgiv.com/hobnob/team/12989>

We'll get you started with few things you can do right now:

Edit Personal Page

- Change Message
- Upload images and/or videos
- Manage Comments

Promote Via Email

Send emails asking others to support your fundraising efforts!

Donations

- Add cash and checks
- View Donations
- Thank Donors

Resources

- Download Forms
- Flyers & brochures
- View sample emails

Manage Registration

- Add additional registrants
- Edit Primary registration

Team Fundraising

- Ask others to join your team!
- Track team donations
- Edit your team page

Fundraising email tools

Now that you've personalized your fundraising page see what else you can do.

Step 7) Click on send emails to share your pages with family, friends and co-workers by sending an email and ask them to help save animals in our local area. The pre-made templates will help you get started.

Ask others to donate / send others my Personal Fundraising Page

Ask others to join your team

Thank existing donors

Send your team a custom email

Import Email Addresses

Home	Register	Donate	Sponsors	Search		
Dashboard	Edit Personal Page	Send Emails	My Donations	Team Fundraising	Resources	Manage Account

Share Your Event

Email Communications

Ask others to donate / send others my Personal Fundraising Page

Ask others to join your team

Thank existing donors

Send your team a custom email

From: Steve Smith (ssmith@vnatc.com)

To:

Please separate email addresses with a comma. Max 500 emails will be sent at one time.

[Import Email Addresses](#)

Template: From Participant - Ask Others ▾ New Template Name:

Subject: Support My Fundraising Efforts!

Message:

B I U Font Size

Please take a moment to read this email...

I am participating in this year's Bark In The Park to raise critical funds in support of Humane Society of Vero Beach and Indian River County. Can I count on your support to assist me in my fundraising efforts?

Please help me reach my fundraising goal by making a secure online donation today by visiting my Personal Fundraising Page using the link below:
<https://secure.qgiv.com/hobnob/account/15090>

While visiting my Fundraising Page, please don't forget to leave me a message via the included comment section as I would LOVE to hear from you!

When you make an online donation you will automatically receive an e-tax receipt from Humane Society of Vero Beach and Indian River County and I will be notified by email of your support.

If you can think of others who might be interested in making a donation, please forward this

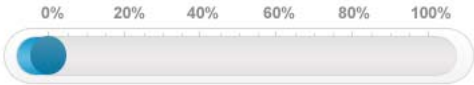
Donation tools

This is the Team "Pack" Fundraising tab. This will allow you to see your Pack's totals to date, send thank you emails and, add cash and checks.

Home	Register	Donate	Sponsors	Search		
Dashboard	Edit Personal Page	Send Emails	My Donations	Team Fundraising	Resources	Manage Account

Team Donations

You raised 0.00% of your goal



0% 20% 40% 60% 80% 100%

Goal: \$2,000.00 Achieved: \$0.00
[Update my goal](#)

Online amount	\$0.00	View team page
Offline verified	\$0.00	Team listing
Offline unverified	\$0.00	
Total offline	\$0.00	
Total raised	\$0.00	

[Send Thank You Emails](#)
[Edit Team Fundraising Page](#)
[View Team Fundraising Page](#)

Add Cash/Checks

Payment type:

* Check number:

* Amount:

* Donor first name:

* Donor last name:

Address 1:

Address 2:

City:

State:

Zip:

Donor email:

☒ I would like to receive notices and updates from
☒ I give permission to contact me by mail (post)
Privacy options:

Get started now!

The longer you wait the harder it will be to raise the funds you need to get you Pack Perks, besides; all the good names might get taken!